



Friday, 11 September 2015

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 21 September 2015**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall,  
Torquay TQ1 3DR

### **Members of the Committee**

Councillor Bye (Chairman)

Councillor Amil

Councillor O'Dwyer

Councillor Bye

Councillor Stringer

Councillor Carter

Councillor Sykes

Councillor Cunningham

Councillor Winfield

Councillor Ellery (Vice-Chairman)

### **External Advisors**

Mr Buckpitt, Mr Ellis, Capt Lloyd and Mr Stewart

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**Working for a healthy, prosperous and happy Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

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# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 7)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 15 June 2015.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Communications from the Chairman**
6. **Appointment of External Advisors** (Page 8)  
To review the Appointment of External Advisors.
7. **Torquay/Paignton and Brixham Harbour Liaison Forums** (To Follow)  
To note the minutes of the above Harbour Liaison Forums.
8. **Harbour Authority Business Risk Register** (Pages 9 - 15)  
To review the Harbour Authority Business Risk Register.

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| <b>9.</b>  | <b>Harbour Asset Review Working Party</b><br>To receive recommendations from the Harbour Asset Review Working Party.  | (Pages<br>16 - 18) |
| <b>10.</b> | <b>Tor Bay Harbour Authority Quarterly Budget Monitoring Report</b><br>To consider the Tor Bay Harbour Authority Quarterly Budget Monitoring Report.                  | (Pages<br>19 - 26) |
| <b>11.</b> | <b>Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)</b><br>To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net). | (To Follow)        |
| <b>12.</b> | <b>Quarterly Accident and Incident Data for Tor Bay Harbour</b><br>For Members to note the latest accident statistics for the Harbour Authority's operational area.   | (To Follow)        |